



MINISTRY OF  
CORPORATE  
AFFAIRS  
GOVERNMENT OF INDIA

## Investor Education & Protection Fund Authority

# PUBLIC ANNOUNCEMENT

Investors/Depositors whose shares, unpaid dividends, matured deposits or debentures, etc., have been transferred to Investor Education and Protection Fund under Companies Act, 1956/2013 can claim refund online.

Please download Instruction Kit [a PDF file] available on IEPF website. Read carefully and follow instructions.

### How to file the claim?

1. **Register on MCA website (www.mca.gov.in):** Create a Login ID & Password in V3.
2. **Online Filing of IEPF-5 Form:** Submit the IEPF-5 Form online and receive an acknowledgment via your registered email, along with pre-filled auto-generated indemnity bond.
3. **Original Documents to be sent to Company:** Courier the complete set of the IEPF-5 form to the Nodal Officer or Registrar of the company along with other support documents. All print/photocopies must be self-attested.

### General information

On receiving the original documents, the concerned company will verify the claim against their records within 30 days of filing and upload an "E-Verification Report (EVR)" on the MCA portal, indicating either approval or rejection of the claim. Based on the EVR recommendation, the Authority will process the case according to IEPF rules.

Claimants shall receive an email notification if the EVR approves or rejects their claim.

### NOTE:

- Claimants are advised to file e-form IEPF-5, only when all the required documents are available.
- IEPFA acknowledges communication from the verified contact details only, provided by claimants while filling IEPF form 5 online.
- Claims rejected by companies in EVR are summarily rejected.
- Claimants may approach companies and their nodal officers to rectify discrepancies and file new claim SRN.
- IEPF Authority recommends nomination in Securities to avoid it remaining unclaimed or unpaid.

**\*IEPFA never supports engagement of any broker/agent/middleman for the process of claims refund.**

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Call on our toll free number

1800 114 667

For any further query, write to us at

iepf@mca.gov.in



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